



Huxlow Academy

Ambition • Respect • Pride

Policy Owner	Department	Effective Date	Approval Date	Review Cycle	Revision Due Date
Z Correa	ESLT	December 2023	6 th December 2023	Annual	December 2024

Provider Access Statement

Policy Approver: Academy Improvement Board

Version Control

Version Number	Date of Change	Changes Made
0.1	06.11.2023	Update of named lead
0.2	06.11.2023	Inclusion of statutory requirements
0.3	15.01.2024	Change of name



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1. Policy Name

Provider Access Statement

2. Policy Aims

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the providers' education or training offer.

3. Statutory Requirements

Academies are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications, or apprenticeships. Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the Education Act 1997. This policy shows how our academy complies with these requirements.

4. Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships — through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

5. Management of provider access requests

Procedure

All requests should be emailed at least 6 weeks in advance of an expected date for the planned session. A provider wishing to request access should contact Mrs Jacqueline Holmes, Careers Leader. Telephone: 01933 650496; Email z.correa@huxlow.northants.sch.uk. Please contact our Careers Leader to identify the most suitable opportunity for you. Visitors will not be admitted without prior arrangement and photo ID. You will be always accompanied by a member of staff for safeguarding purposes.

Opportunities for access

As part of our CEIAG programme, we will consider requests from approved training, apprenticeship and vocational education providers to speak to students. We also approach these providers when planning and organising key CEIAG events throughout the school year.

The proposed format, timings and duration of the planned session will be considered as well as the number of staff from the provider's organisation who propose to visit. We would need to know in advance of any support requirements needed from the school.

All requests will be given due consideration from the designated Careers Leader and Senior Leadership. Requests will be considered against:

- Clashes with other planned activities or visits.
- Interruption to preparation for public or internal examinations.
- Availability of school staff, space and resources to host the session.

Premises and facilities

The school can make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Signed: _____
Chair of AIB

Date: _____