



# Huxlow Academy

Ambition • Respect • Pride

| Policy Owner | Department | Effective Date | Approval Date | Review Cycle | Revision Due Date |
|--------------|------------|----------------|---------------|--------------|-------------------|
| Z Correa     | ESLT       | July 2025      |               | Annual       | June 2026         |

## Provider Access Statement

Policy Approver: Local Governing Body

### Version Control

| Version Number | Date of Change | Changes Made                                                          |
|----------------|----------------|-----------------------------------------------------------------------|
| 0.1            | 09.06.25       | Inclusion of technical qualifications and apprenticeships (section 2) |
| 0.2            | 09.06.25       | Statutory requirements updated                                        |
| 0.3            | 09.06.25       | Opportunities for access updated and reworded                         |
| 0.4            | 09.06.25       | Premises and facilities – reference to Careers Adviser                |
| 0.5            | 20.06.25       | Meeting PAL                                                           |



# Huxlow Academy

Ambition • Respect • Pride

## Contents

|                                                |   |
|------------------------------------------------|---|
| 1. Policy Name.....                            | 3 |
| 2. Policy Aims.....                            | 3 |
| 3. Statutory requirement.....                  | 3 |
| 4. Pupil entitlement.....                      | 3 |
| 5. Management of provider access requests..... | 3 |
| 6. Meeting PAL                                 |   |

## 1. Policy Name

Provider Access Statement

## 2. Policy Aims

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the providers' education or training offer, including technical education and apprenticeships.

## 3. Statutory Requirements

Huxlow Academy fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training, and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in assemblies PSHE sessions and off-timetable careers days, in addition to providers attending careers events at school or at each Trust school.

Under this legislation, all pupils in Years 8 to 13 must be given the opportunity to meet a range of education and training providers to discuss approved technical education qualifications and apprenticeships. The school must provide:

At least six encounters for all pupils across Years 8 to 13.

A minimum of two encounters during each key phase:

Key Phase 3: Years 8 or 9

Key Phase 4: Years 10 or 11

Key Phase 5: Years 12 or 13

This policy outlines how Huxlow Academy complies with this requirement

## 4. Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships — through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

## 5. Management of provider access requests

### Procedure

Providers wishing to request access should email at least six weeks in advance of the desired session date.

Requests should be directed to:

Mrs Zoe Correa, Careers Leader

Telephone: 01933 650496

Email: z.correa@huxlow.northants.sch.uk

All visitors must arrange access in advance, bring valid photo ID, and be accompanied by a staff member for safeguarding purposes. You will be always accompanied by a member of staff for safeguarding purposes.

### Opportunities for access

As part of our CEIAG (Careers Education, Information, Advice and Guidance) programme, the school actively seeks to provide pupils with a range of meaningful encounters with education and training providers. These may include:

Assemblies and themed career weeks

- Lunchtime employer talks

- Options evenings and careers fairs
- Workplace visits and taster sessions
- Mock interviews and skills workshops

The school ensures that these encounters are scheduled strategically across the academic year and phases, in line with PAL expectations.

Requests will be evaluated by the Careers Leader and SLT based on:

- Potential clashes with the school calendar
- Proximity to exams or internal assessments
- Availability of staff and space
- Alignment with the careers programme

#### **Premises and facilities**

The school will provide suitable facilities such as the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Adviser, Mr Gerry O'Callaghan. Students will be able to access these, and they will also be relevant and used during Careers Guidance meetings.

## **6. Meeting PAL**

|         | Autumn Term                                                                                                                        | Spring Term                                                                                                                                       | Summer Term                                                                                          |
|---------|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Year 8  |                                                                                                                                    | University – is it right for you?<br>University of Leicester                                                                                      | Work Experience                                                                                      |
| Year 9  |                                                                                                                                    | University – is it right for you?<br>University of Leicester<br><br>Options evening – apprenticeships and college providers to give presentations | No encounters – legislation requires encounters to take place by 28 <sup>th</sup> February in Year 9 |
| Year 10 | Post 16 Options –<br>College/University/Sixth form –<br>Moulton College, University of Bedford                                     | Work Experience                                                                                                                                   | Meeting with Careers Adviser<br><br>Technical/vocational tasters at local colleges                   |
| Year 11 | Post 16 Options –<br>College/University/Sixth form –<br>Moulton College, University of Bedford<br><br>Meeting with Careers Adviser | Meeting with Careers Adviser                                                                                                                      | Confirmation of post-16 destinations                                                                 |

A handwritten signature in black ink on a light gray grid background. The signature reads "Linda Brady" in a cursive, flowing script.

Signed: \_\_\_\_\_  
Chair of LGB

Date: 02.07.25 \_\_\_\_\_